

PRESERVATION  
ESTD SOCIETY 1920  
of CHARLESTON

**Conditions Survey Internship**

Summer 2018

The Preservation Society of Charleston is seeking a paid, full-time summer intern (35 hours per week from Monday, May 21 – Friday, August 3) to conduct a field conditions survey of properties awarded a Carolopolis Award by the Preservation Society of Charleston. The Carolopolis Award program was initiated by the Society in 1953 to promote excellence in historic preservation. Over the past 65 years, more than 1,400 awards have been given throughout the city of Charleston, making the Carolopolis Award plaque an iconic part of Charleston's historic architectural landscape. This summer's Carolopolis Award Conditions Survey Intern will compile and interpret data to facilitate understanding of how Carolopolis Award winning properties are maintained over time. (Learn more about the Carolopolis Award program by visiting our website: <https://www.preservationsociety.org/carolopolis-awards.php>)

A majority of the Conditions Survey intern's time will be spent **in the field**, actively collecting property condition information from the sidewalks of Charleston's historic neighborhoods. The internship will culminate in a report completed by the intern that summarizes and interprets findings. An ideal candidate will possess experience in surveying and documenting historic properties, basic knowledge of historic preservation practice, and excellent written and oral communication skills. A background in preservation, architecture, planning, history, or a related field is desired.

All applicants **must**:

- Be self-motivated and diligent
- Be at least 18 years of age
- Have a valid driver's license, access to a personal vehicle with record of ownership and proof of current insurance coverage
- Be comfortable walking and/or standing outdoors in urban settings for extended periods of time
- Possess basic architectural knowledge
- Possess basic photography skills

The intern will report to the Director of Preservation and work with the Manager of Preservation Initiatives in support of the internship tasks. The position will receive compensation by an hourly wage (\$10.00/hr.), which will be paid every two weeks over the duration of the internship. Please submit applications consisting of a cover letter, resume, and references by Tuesday April 17, 2018 to Anna-Catherine Carroll, Manager of Preservation Initiatives, at [accarroll@preservationsociety.org](mailto:accarroll@preservationsociety.org).