

PRESERVATION ESTD SOCIETY 1920 of CHARLESTON

Director of Historic Preservation

The Preservation Society of Charleston (PSC) seeks a **Director of Historic Preservation (DHP)** to oversee its preservation initiatives (easements, markers, advocacy, and educational programs), which further the organization's mission to serve as a strong advocacy leader for citizens concerned about preserving Charleston's distinctive character, quality of life, and diverse neighborhoods.

The DHP will identify and cultivate important allies in the public, private, and non-profit sectors, communicating PSC's commitment to the idea that economic development and community growth are best pursued within a preservation framework.

The DHP is expected to be an active, engaged, and highly visible member of the community, seeking partnership opportunities to help advance PSC objectives. He/She will participate collegially with the development community; neighborhood organizations; city planning, economic development, and regulatory agencies; and community partners. The DHP will represent the PSC at public hearings, such as the City of Charleston's Board of Architectural Review, the Zoning Board, and the Planning Commission. Given the community-focused nature of the position, evening and weekend hours may sometimes be required. Excellent communication skills are required. This position reports to the Director of Advocacy and Public Affairs.

Qualifications:

- Bachelor's degree in business, real estate, architecture, city planning, urban design, historic preservation, or related program with extensive professional and administrative experience.
- A graduate degree in historic preservation or a related field is desired, although a combination of education, work and supervisory experience can be substituted for a graduate degree.
- A minimum of five years experience in historic preservation, project management, or real estate development.
- Demonstrated knowledge of construction and real estate development.
- Thorough grounding in historic architecture and preservation policies at the local, state, and federal levels, and ability to communicate effectively and apply such knowledge.
- Excellent leadership and organizational skills, and the ability to prioritize tasks and responsibilities.
- Excellent written and verbal communication skills
- Strong interpersonal skills necessary to develop and foster effective working relationships with a wide range of stakeholders.
- He/She must be energetic, self-motivated, imaginative, and well-organized.
- Experience with LEED and Geographic Information Systems (GIS) is a plus.

This position will be required to work out of the PSC office in Charleston, SC. All qualified candidates should apply by submitting a cover letter and resume via email to Jessica Cutler, CFO, at jcutler@preservationsociety.org. No telephone calls, please.

The Preservation Society of Charleston (PSC), founded in 1920, is the oldest community-based preservation organization in America. In striving to honor and sustain the architectural and cultural heritage of the South Carolina Lowcountry, the PSC serves as a strong advocacy leader for citizens concerned about preserving Charleston's distinctive character, quality of life, and diverse neighborhoods. The Society is located in Charleston, SC, and is a non-profit, 501(c)(3) organization that relies on private philanthropy, membership revenue, and grants to fulfill its mission.